



Supplier Preparation Checklist

Use this checklist to organize a professional preliminary gold supply submission for the AFSOM Gold trading desk.

1. Supplier and authority

☐	Full legal name, position, company or authority name, registration jurisdiction, and official contacts.
☐	Identity, company registration, ownership, and authority-to-sell information that can be supplied if requested.
☐	Name and role of any mandate, broker, representative, exporter, or other intermediary involved.

2. Gold information

☐	Current physical location, form, available quantity, weight unit, and stated purity or fineness.
☐	Source and origin information, ownership history, and basis of lawful authority to offer the material.
☐	Available assay reports, test results, photographs, bar lists, serial information, or refinery records.

3. Documentation readiness

☐	Mining, trading, export, customs, transport, or other records relevant to the proposed transaction.
☐	Commercial invoice information, packing details, and proposed price basis.
☐	Any restrictions affecting inspection, sampling, transport, export, delivery, or release.

4. Verification and delivery

☐	Confirm willingness to support KYC, supplier due diligence, source review, sanctions screening, and document verification.
☐	State whether inspection, sampling, assay, or refinery verification can be arranged and under what conditions.
☐	Describe the proposed delivery route, exporter, logistics provider, destination, and timing where known.

NEXT STEP	Submit the supplier enquiry at afsomgold.com/supplier-enquiry.html or contact info@afsomgold.com . Provide accurate summary information and identify which supporting records are available.
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Important: This checklist supports preliminary preparation only. Do not send original documents, gold, or funds until appropriate review and written instructions are complete. Submission does not guarantee acceptance, quotation, purchase, sale, payment, delivery, or completion of a transaction.